



Bethesda University

730 North Euclid Street, Anaheim, California 92801 Tel: (714)517-1945, Fax: (714)683-1440

GL113: From great essays to research Fall 2015

Professor Helen White			
Class Hour:	9:35-11:00	Class Room:	TBA
Office:	306	Phone:	760-315-7706
Office Hours/ Consultation:	none	E-mail:	helenannavila@gmail.com
TA:	none	Credit Unit:	3

A. Bethesda University Mission Statement

Bethesda University is a Christ-centered community of higher education preparing Korean/English speaking men and women with professional competence, academic excellence, and spiritual integrity to be servant leaders in the Church, community, and global society.

B. Relationship of Course to Bethesda University's Mission

This course seeks to increase students' writing ability in order to make them more competent Christian scholars and professionals.

C. Course Description

Students will practice academic writing and research skills in the context of executing different genres within the essay, such as, for example, compare and contrast essays. This will culminate in a research paper.

D. Course Objectives&Student Outcomes

Students will increase their active vocabulary in writing
 Students will improve the quality of their writing by varying sentence structure
 Students will become more skilled at organizing compositions
 Students will develop a greater familiarity with different genres within the essay
 Students will be able to summarize, synthesize, and paraphrase information in their writing.
 Students will be able to integrate all of what they have learned about writing into an academic research paper

	Expected Student Outcomes	Assessment Used to Measure Outcomes
Spiritually	Students will grow in their ability to reflect and apply the Bible to their life situations	Bible Warm-ups



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Intellectually	Students will be able to better understand and construct an argument	Essays and other writing assignments
Socio-Emotively	Students will use writing as a tool of self-awareness and awareness of others	Sharing and responding to other students' writing; Bible warm-ups
Vocationally	Students will	36T

E. Teaching/Learning Methods

Writing assignments and focused observations of written examples.

F. Required Textbook(s)

No.	Title	Author	Publisher	Library code	Year
1	English Bible, any version				
2	Great Writing 5: From freet essays to research	Keith S. Folse and Tison Pugh	National Geographic Learning and Cenage Learning	ISBN-13: 978-1-285-19496_7	2015

G. Recommended Reading and Other Course Resources (All reserved for reading)

Please, provide at least 5-10 recommended book on the subject and prioritize by importance and popularity. The library will try to buy those books if not already there.

No.	Title	Author	Publisher	Library code	Year
1	Students' Guide to Writing College Papers	Kate Turabian	The University of Chicago Press	LB2369T8	2010
2	Practical English Usage	Michael Swan	Oxford University Press	PE1106.S94	2005
3	A Writer's Reference	Diana Hacker	Bedford/St. Martin's	PE1408.H2778	2003
4	Publication Manual of the American Psychological Association		American Psychological Association	BF76.7.P83	2010
5	The Elements of Style	William Strunk and E.B. White	Allyn and Bacon	PE1408.S772	1999



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H. Course Calendar/Schedule, include the following

N	Date	Theme	Reading	Assignments
1	8/25-8/27	Review of the Essay	Unit 1	TBA
Last Day to Request Add/Drop is Friday of First Week				
2	9/1-9/3	The Essay	1	
3	9/8-9/10	Understanding the Writing Process: 7 Steps	2	
4	9/15-9/17	Paraphrasing, Summarizing, Synthesizing, and Citing Sources	3	
5	9/22-9/24	Process Essays	4	
6	9/29-10/1	Comparison Essays	5	
7	10/6-10/8	Comparison Essays	5	
8	10/13-10/15	Cause-Effect Essays	6	
Last Day to Request Grade Withdrawal "W" is Friday of 8 th Week				
9	10/20-10/22	Cause-Effect Essays	6	
10	10/27-10/29	Argument Essays	7	
11	11/3-11/5	Argument Essays	7	
12	11/10-11/12	Research Paper	8	
13	11/17-11/19	Research Paper	8	
14		Thanks Giving Break		
15	12/1-12/3	Research Paper	8	
Last Day to Request Grade Incomplete "I" is Friday of 15 th Week				
16		Final		



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I. Assignments

Students will write in class Bible warm ups, timed writing, a variety of essays, and a research paper.

J. Evaluation/Assessment Rationale for Grade Determination

1. Grade Assessment

Students' grades will be based on class participation (including Bible warm ups,) grammar and vocabulary quizzes, essays, and the research paper.

2. Grade definition

- A Excellent
- B Good
- C Satisfactory
- D Poor
- F Failure

3. Grade scale

Letter Grade	Numeric Grade	Grade Points
A	95-100	4.0
A-	90-94	3.7
B+	87-89	3.3
B	84-86	3.0
B-	80-83	2.7
C+	77-79	2.3
C	74-76	2.0
C-	70-73	1.7
D+	67-69	1.3
D	64-66	1.0
D-	60-63	0.7
F	59 or below	0

K. Course Policies

1. Attendance, Preparation, and Participation:

Attendance & Participation Policy:

You must be on time and participate in class. You must inform the instructor in advance if you will be absent from class. Only severe illness that requires a doctor's visit will be excused. Unexcused absences will result in a zero participation grade for the week.



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2. **Deadlines:**

Generally, assignments are due at the beginning of class on the date assigned, and no late work is accepted. However, after turning a paper in you can rewrite a paper up to three times after receiving feedback in order to improve your score. The rewritten paper's new score will be averaged with the old score. Rewritten papers will only be accepted up to one week after you receive it back.

3. **Advance Assistance:**

Feel free to email me if you have a question about a paper you are writing.

4. **Assignment Options:**

You can either email me assignments before the class time that they are due or turn them in typed.

5. **Make up work:**

Make-up work is not available; however, you can rewrite your work for a better grade up to three times. These rewrites must be turned in within a week of when you receive the original assignment back.

6. **Extra-credit work:**

none

7. **Emergency procedures:**

Please see student handbook.

8. **Other policies on Withdrawal and Grade Permanence, Academic Integrity, and Appeals and Grievance procedures refer to the Student Handbooks and Catalog.**

Test policy: Tests must be taken on the assigned dates. Except in cases of medical emergency, make-up exams are not permitted without prior approval from the instructor.

Incomplete Policy:

All course work is due on the dates assigned. Students who fail to submit assignments on time will be subject to the course's late grading policy. In all other cases and unless otherwise stated by the instructor, all course work is due by 4:00 p.m. on the last day of the semester.



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A grade of incomplete will only be awarded to students who cannot physically complete their course work by the last day of the semester due to an avoidable situation such as a serious illness. In such cases, students must provide valid evidence of their condition. After a semester has ended it is no longer possible to request an incomplete. Incompletes will not be granted simply because of poor time management. Students who assume that an incomplete will be issued because they failed to finish their course work by the end of the semester will automatically receive a grade of F.

Incompletes must first be approved by the Academic Affairs office. To apply for an incomplete, students must fill out an incomplete-grade-request form and submit it to the office before the end of the semester. After receiving approval from the office, the student must then obtain approval from his or her instructor.

Academic Integrity: Plagiarism and cheating are unacceptable. Plagiarism is defined as the use of someone else's ideas, arguments or other original material without acknowledging the source.

L. Support Services

none

M. Bibliography

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