



Bethesda University

730 North Euclid Street, Anaheim, California 92801 Tel: (714)517-1945, Fax: (714)683-1440

Intermediate Reading and Writing Fall 2015

Nathan White	
Class Hour: 9:00-10:30 am	Class Room: TBA
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Office Hours/ Consultation: By appointment only.	E-mail: nathan.white@mytwu.ca
TA: TBA (To Be Arranged)	Credit Unit: 3

A. Bethesda University Mission Statement

Bethesda University is a Christ-centered community of higher education preparing Korean/English speaking men and women with professional competence, academic excellence, and spiritual integrity to be servant leaders in the Church, community, and global society.

B. Relationship of Course to Bethesda University's Mission

This course is foundational for success as a university student. Academic life involves a great amount of reading and writing, which will be a window into new perspectives and ways of thinking about service in the world.

C. Course Description

This Level 2 ESL course is designed for low intermediate students in English reading and writing, with a focus on good structure for academic writing.

D. Course Objectives & Student Outcomes

At the completion of the course, students will be able to write paragraphs that exhibit good grammar at an intermediate level and good structure that reflects standard American academic expectations for writing.

E. Teaching/Learning Methods

Teaching methodologies will generally focus directly on skills development, through a focus on identifying structure, analyzing example paragraphs, and written composition.



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F. Required Textbook(s)

No.	Title	Author	Publisher	ISBN	Year
1	Great Writing 2, 4th edition	Folse, Muchmore-Vokoun, and Solomon	National Geographic Learning	978-1285194905	2014

G. Recommended Reading and Other Course Resources (All reserved for reading)

No.	Title	Author	Publisher	ISBN	Year
1	Longman Advanced American Dictionary	(none)	Pearson	978-1447913139	2013
2	Grammar in Use Intermediate, 3rd ed.	Raymond Murphy	Cambridge	978-0521734769	2009
3	Understanding and Using English Grammar, 3rd ed.	Betty Schrampf Azar	Longman	978-0130976055	2002
4	Focus on Grammar 3	Fuchs, Bonner, and Westheimer	Pearson	978-0132546485	2011

H. Course Calendar/Schedule, include the following

N	Date	Theme	Reading	Assignments
1	8/24	Introductions; Unit 1: Paragraphs		
	8/26			
Last Day to Request Add/Drop is Friday, August 28				
2	8/31			Textbooks Due
	9/2	Unit 2: Developing ideas for writing a paragraph		Paragraph 1
3	9/7			
	9/9	Quiz 1 (Units 1-2); Unit 3: Topic sentences		Paragraph 2
4	9/14			
	9/16			
5	9/21	Unit 4: Supporting and concluding sentences		Paragraph 3
	9/23			
6	9/28			
	9/30	Quiz 2 (Units 3-4); Unit 5: Paragraph review		Paragraph 4
7	10/5			



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	10/7	Mid-term (Units 1-5); Unit 6: Definition paragraphs		
8	10/12			
	10/14	Unit 7: Process paragraphs		Paragraph 6
Last Day to Request Grade Withdrawal "W" is Friday, October 16				
9	10/19			
	10/21	Quiz 3 (Units 6-7); Unit 8: Descriptive paragraphs		Paragraph 7
10	10/26			
	10/28			
11	11/2	Unit 9: Opinion paragraphs		Paragraph 8
	11/4			
12	11/9	Unit 10: Narrative paragraphs		Paragraph 9
	11/11	Quiz 4 (Units 8-9)		
13	11/16	Unit 11: Paragraphs in an essay		Paragraph 10
	11/18			
14	11/23- 11/27	Thanksgiving Reading Break		
15	11/30			
	12/2	Final (Units 1-11)		Paragraph 11
Last Day to Request Grade Incomplete "I" is Friday of 15 th Week				

I. Assignments

Attendance & Participation: Your presence in class is necessary to improve your skills. Your participation in class (responding to questions, doing assignments) is a huge part of attendance. Participation in class activities will earn you a participation grade for the day.

Quizzes: Four quizzes will be given during the semester, and will typically include content from recent weeks, focusing especially on facts about writing, vocabulary, and collocations.

Homework: Homework assignments based on textbook work will sometimes be given, in addition to the schedule above. These will be announced in class.

Paragraphs: There is a paragraph due the class day following completion of each unit (with the exception of unit 5), as given in the schedule.

Test 1 will cover Units 1-5. **Test 2** will be comprehensive, covering all of the content of the class for the semester.



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J. Evaluation/Assessment Rationale for Grade Determination

1. Grade Assessment

Requirements	Percentage
Attendance & Participation	20%
Quizzes	10%
Homework	5%
Paragraphs	20%
Test 1	20%
Test 2	25%

2. Grade definition

- A Excellent
- B Good
- C Satisfactory
- D Poor
- F Failure

3. Grade scale

Letter Grade	Numeric Grade	Grade Points
A	95-100	4.0
A-	90-94	3.7
B+	87-89	3.3
B	84-86	3.0
B-	80-83	2.7
C+	77-79	2.3
C	74-76	2.0
C-	70-73	1.7
D+	67-69	1.3
D	64-66	1.0
D-	60-63	0.7
F	59 or below	0

K. Course Policies

1. Attendance, Preparation, and Participation:

You must be on time and participate in class. You must inform the instructor in advance if you will be absent from class. Unexcused absences will result in a zero participation grade for the



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day. Proper materials must be brought to class, including a pen/pencil, notebook, and the textbook. The textbook must be purchased and brought to class no later than Monday, August 31.

2. **Deadlines:**

Generally, assignments are due at the beginning of class on the date assigned. Late work will be accepted, but with a 10% deduction for every week the assignment is late. Late paragraphs submitted will be assigned a grade, but feedback will not be given.

3. **Advance Assistance:**

Students who have difficulty in completing assignments should make an appointment with the instructor for tutoring help.

4. **Assignment Options:**

Assignments must be completed as assigned.

5. **Make up work:**

If a student will be absent, he/she must inform the professor and be prepared to turn in assignments before the absence. If a student is absent because of illness, homework must be submitted on the day of the student's return to receive full points. However, if an oral assessment is missed, the student must make up the assignment by giving a one-minute speech of continuous talking on the topic of the week missed.

6. **Extra-credit work:**

One extra credit assignment is offered: Completion of Unit 16. This requires that all sections of Unit 16 in the textbook must be completed, including listening, speaking, and workbook sections, with the exception of the Interchange activity. Completion of this unit will result in a 5% increase in the final class grade, due to the amount of work it represents proportional to the whole. Note that this extra credit assignment is graded on an "all-or-nothing" basis, that is, partial completion of the assignment will not result in additional class points.

7. **Other policies on Emergency Procedures, Withdrawal and Grade Permanence, Academic Integrity, and Appeals and Grievance procedures refer to the Student Handbooks and Catalog.**

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