



# Bethesda University

730 North Euclid Street, Anaheim, California 92801 Tel: (714)517-1945, Fax: (714)683-1440

## ESL Core Class, Level 4, GL103 Fall 2015

Professor: Dave Lowrance	
Class Hour: M/W/F 10:35 – 12:35	Class Room: TBA
Office: None	Phone: 714.3489.6645
Office Hours/ Consultation: By appointment. Please contact me if you have any questions or anything you want to discuss about this course, learning English, etc.	E-mail: lowrance@fea.net
	Credit Unit: 6

### **A. Bethesda University Mission Statement**

Bethesda University is a Christ-centered community of higher education preparing Korean/English speaking men and women with professional competence, academic excellence, and spiritual integrity to be servant leaders in the Church, community, and global society.

### **B. Relationship of Course to Bethesda University's Mission**

The main goal is to equip non-English speaking students with the necessary language skills to thrive with the North American classroom setting and beyond.

### **C. Course Description**

This Level 4 ESL course is designed for students who are advanced in English reading, writing, listening, speaking and grammar skills. This course completes the four-part ESL core class series.

### **D. Course Objectives&Student Outcomes**

At the completion of this course, students will be able to comprehend English at an advanced level and actively express complex ideas with fluency and accuracy.

### **E. Teaching/Learning Methods**

All four elements of learning English (Speaking, Listening, Writing& Grammar) will be employed with particular emphasis on active participation in classroom speaking and discussions.



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## F. Required Textbook(s)

No.	Title	Author	Publisher	Library code	Year
	Interchange Level 3 (4 <sup>th</sup> Edition)	Jack C. Richards	Cambridge University Press	ISBN 978-1107666849	2012

## G. Course Calendar/Schedule, include the following

N	Date	Theme	Reading	Assignments
1	8/24	Unit 1		
Last Day to Request Add/Drop is Friday of First Week (Aug 28)				
2	8/31	Unit 1		
3	9/7	Unit 2 (Labor Day 9/7 Holiday)		
4	9/14	Unit 2/3		
5	9/21	Unit 3/4		
6	9/28	Unit 4		
7	10/5	Unit 5		
8	10/12	Unit 5/6		
Last Day to Request Grade Withdrawal "W" is Friday of 8 <sup>th</sup> Week (Oct 16)				
9	10/19	Unit 6		
10	10/26	Unit 7		
11	11/2	Unit 8		
12	11/9	Unit 9		
13	11/16	Unit 10		
14	11/23	Thanksgiving Break		
15	11/30	Unit 11(Last week of ESL)		
Last Day to Request Grade Incomplete "I" is Friday of 15 <sup>th</sup> Week (Dec 4)				

## H. Assignments

Daily homework assignments from Student Workbook to reinforce classroom learning.



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## I. Evaluation/Assessment Rationale for Grade Determination

### 1. Grade Assessment

Requirements	Percentage
Participation and Attendance	30%
Homework	30%
Tests	40%
<b>Total</b>	<b>100%</b>

### 2. Grade definition

- A Excellent
- B Good
- C Satisfactory
- D Poor
- F Failure

### 3. Grade scale

Letter Grade	Numeric Grade	Grade Points
A	95-100	4.0
A-	90-94	3.7
B+	87-89	3.3
B	84-86	3.0
B-	80-83	2.7
C+	77-79	2.3
C	74-76	2.0
C-	70-73	1.7
D+	67-69	1.3
D	64-66	1.0
D-	60-63	0.7
F	59 or below	0

## J. Course Policies

### 1. Attendance:

- Because you must be present for listening and speaking activities to gain proficiency from this course, students must attend every class. There will be no free unexcused absences. Every unexcused absence will result in a participation grade of 0 for that day.
- It is very important to be on time. If you are late, you will miss important instruction and you will negatively impact your fellow students. Each day



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of attendance and participation will count for 3 points. If you are late more than 5 minutes, you will lose 1 point. If you do not participate you will lose 1 point.

- Excused absences will not automatically be given for common sicknesses such as headache, stomachache, cold or flu. If a student is absent with a common sickness they must complete extra assignments given by the instructor to make up for what they missed in class. Then their absence can be excused.
- No excused absences will be given for any appointment, such as a driving test.
- Missing one half of a class session will be considered an unexcused absence.
- Any student who has more than 4 unexcused absences will automatically receive a grade of "F" for the class. Therefore, students who have 2 unexcused absences must talk to Admissions.
- Excused absences will only be given for medical or family emergencies with official documentation.
- If you think you will not be in class, you must talk to the instructor in advance.

## 2. Participation:

- This class will be very interactive and will require you to speak a lot in class, with other students and the teacher. I hope you can feel comfortable expressing yourself without worrying about making mistakes. You will receive a participation grade (30% of your grade) based on your effort and involvement in class.
- This is an English Only class, which means that anyone who regularly speaks Korean, or any other language, will receive a lower participation grade.
- Participation will increase your participation grade and lack of participation will lower your participation grade.
- You may not use your cell phone (or electronic device) during class. You may not answer your phone, send or receive text messages, play games, use the Internet or anything else.

## 3. Deadlines:

- Tests and quizzes must be taken on the assigned dates. No make-up tests or quizzes will be allowed without an excused absence. Homework and presentations must be completed by the due date. Late homework will be accepted at 50% credit. If you do



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not turn in an assignment your score will be 0 for that assignment. If you have any reason why you cannot complete an assignment, talk to the instructor in advance.

#### **4. Make up work:**

- Tests and quizzes must be taken on the assigned dates. No make-up tests or quizzes will be allowed without an excused absence. Homework and presentations must be completed by the due date. Late homework will be accepted at 50% credit. If you do not turn in an assignment your score will be 0 for that assignment. If you have any reason why you cannot complete an assignment, talk to the instructor in advance.